Redkik

Quick Start Guide

Version 2.1

This guide walks you through booking a shipment using the Redkik Broker Portal which can be found at:

https://brazil.app.redkik.com/

CHUBB®

Email

Password

👁

Forgot password

Login with your credentials.

Click 'Forgot password' if you've forgotten.

Sign In

You'll be taken directly to the Bookings page.

CHUBB®   A文 🇧🇷 🌐 Brazil Broker Demo ▾

| Reservas | Titulares de reserva | Usuários | Organizações | Políticas |

🏠 Início / Reservas

+ Adicionar   ▼ Filtros ▾   🔍 Procurar...   Procurar

Referência ⇕	Status ⇕	Tipo de mercadoria	Custo total	Comprado ▾	Organização ⇕	
RED-BP1-00373	Ativo	Automóveis e Motocicletas	R$235.00	15/11/2022	Brazil Broker	⋮

Note: Some tabs are not available to all users.
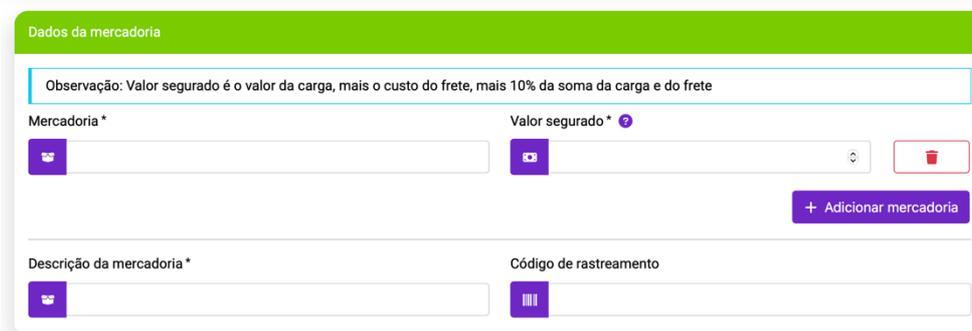
How to create a booking:

+ Adicionar

At the top of the Bookings page, you'll find the "New" button. Click here to begin the process.

Step 1: Policy & Details

If there are multiple policies available to your organization, you will see a drop-down menu at the top of the booking page. Select your desired policy here.

Apólice

Apólice

Selecione...

Dados da mercadoria

Observação: Valor segurado é o valor da carga, mais o custo do frete, mais 10% da soma da carga e do frete

Mercadoria *

Valor segurado *

+ Adicionar mercadoria

Descrição da mercadoria *

Código de rastreamento

Enter the shipment details:
- **Commodity –** You can either scroll through the list of available commodities or simply begin typing and the list will filter for you.
- **Insured Value -** The maximum value which will be covered to the end customer in the event of 'total loss' i.e., if the entire shipment is destroyed or lost. This is calculated using the formula (Cargo Value + Cost of Freight) + 10%. *IMPORTANT: Do not use punctuation of any kind in this field. No commas or decimal points*.

- To add additional commodities, click this button:
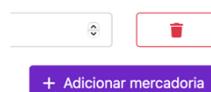
+ Adicionar mercadoria

Use the red trash can icon to delete a line.

- **Commodity Description -** This is a free form, but required, field. Be as accurate as possible in your description of the cargo. This information will be important should you need to file a claim.
- **Shippers Reference#/Marks and Numbers –** Another free form field for a tracking or reference code that the shipper has assigned to the shipment. *Not a required field*.

Enter the origin/destination details:

As you type, the system will search addresses for you; or you may use the down arrow at the right to open all address fields.

Enter the Journey details:

Start and End dates – Your start date will be the date your policy is effective. The end date must be after the start date.

Transport type – Choose from Land, Sea, or Air.

Carrier – Enter carrier name here. *Not a required field.*

If you choose Sea or Air, there are fields to enter Exit/Entry ports and Vessel

Tipo de transporte *

Marítimo

Correio

Porto de saída

Porto de entrada

Navio

Dados do segurado

Cliente existente *

Inserir um novo cliente

Tipo de cliente *

Selecione...

E-mail *

E-mails adicionais

Telefone

Referência

Pesquisar um endereço *

Comece a digitar seu endereço ou código postal...

Informações adicionais do beneficiário

Enter the Booking Holder details (for the Insured Party):

Select the customer type, either
- **Organization/Company or**
- **Private Individual**

Then simply fill out the customer information fields. The 'Reference' field is free form and not required. The address field works in the same manner as earlier described.

Once you have entered information for a customer, that customer will be saved and available to you in a drop down. No need to re-enter data

Enviar

After filling in all the required details, click the 'Submit' button at the bottom to continue with the booking process.

Step 2: Offers

Etapa 1	Etapa 2	Etapa 3
Dados do Embarque	Ofertas	Concluído

Custo do seguro

● Custo total   R$235,00

◀ Voltar   💾 Salvar   🛒 Comprar

Our system will give you a quote within 30 seconds...
Should changes need to be made, simply click the 'Return' button. To accept the quote, just click the 'Purchase' button.

Step 3: Payment

If you are going to Pay Now, you'll be taken to the Payment screen. Here you can choose to pay by Credit Card, Boleto or Pix.

CHUBB   TEST MODE

Pay Redkik Brazil
R$604.74

Total	R$604.74
Subtotal	R$604.74
Add promotion code	
Total due	R$604.74

Powered by stripe | Terms Privacy

Contact information

Email   info@redkik.com

Payment method

| Card | Boleto | Pix |

Card information

1234 1234 1234 1234   VISA 🔴

MM / YY   CVC

Name on card

Country or region

United States

ZIP

Save my info for secure 1-click checkout
Enter your phone number to create a Link account and pay faster on Redkik Brazil and thousands of sites.

🇺🇸 (201) 555-0123   Optional

link · More info

Book for R$604.74

Card – enter credit card information to complete the purchase
Boleto – fill out the form to receive your payment voucher
Pix – to receive your QR code for payment

Step 4: Complete

After a successful purchase, the system will show you the reference number assigned to the shipment and a purchase confirmation email is automatically sent to the booking holder. You can then choose to either <u>View Booking Details</u> of the booking you just made or <u>Start New Quote</u> to purchase another booking.

To create a booking on behalf of another organization:

From the Organization tab, click on the 3 dots near the name of the organization. Then select "quote on behalf of" and follow the same steps as above.

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